



MINUTES OF THE YOUTH LEADERSHIP COMMITTEE

Meeting of November 6, 2023

1. CALL TO ORDER

Chairperson Jilliana Casillas called the meeting to order at 6:31 p.m.

2. ROLL CALL

Committee Member Valerie Gamboa called the roll.

Members Present: Valerie Bojorquez, Jaeleen Casillas, Jilliana Casillas, Vanesa Doss, Alan Duque, Valerie Gamboa, Jisel Morales, Mikaela Oliva

Members Absent: Zulema Gamboa

Staff: Wayne B. Bergeron, Community Services Supervisor/Executive Secretary
Manuel Cantu, Community Services Program Coordinator

3. PLEDGE OF ALLEGIANCE

Committee Member Valerie Bojorquez led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

Frances Carbajal, President of the Sister City Association (SCA), announced that the SCA is actively recruiting for high school participants ages 15 to 18 years of age to be a part of the exchange program to Tirschenreuth, Germany from July 17 to August 8, 2024. This would be a three-week exchange trip in which participants would stay with a host family and have the opportunity to visit many points of interest in Germany. For the first six students who sign-up, the SCA will pay \$800 towards airfare. There will be an informational meeting in December where costs, traveler expectations, and fundraising will be explained in greater detail. Ms. Carbajal handed out a flyer and thanked the Committee for allowing her to speak.

5. CONSENT AGENDA*

a. Minutes approval for October 2, 2023

b. Monthly Committee Financial Report for October 2023.

A motion was made by Valerie Bojorquez and seconded by Valerie Gamboa to approve items 5A & 5B. Motion passed.

6. COUNCIL LIAISON REPORT – MAYOR JUANITA MARTIN

None.

7. EXECUTIVE SECRETARY REPORT – EXECUTIVE SECRETARY WAYNE B. BERGERON

Executive Secretary Wayne Bergeron gave a brief report on the following items.

- a. Lantern Tour Recap
- b. Dia De Los Muertos Recap
- c. Halloween Carnival Recap
- d. Fiestas Octubre
- e. Annual Tree Lighting Event
- f. Las Posadas
- g. Home Decorating Contest
- h. Letters to Santa

- i. Promotions in Parks & Recreation
- j. Park Project Update
 - i. Little Lake Park Parking Lot Project
 - ii. Aquatic Center Project

8. OLD BUSINESS - EXECUTIVE SECRETARY WAYNE B. BERGERON

- a. Direction on how to proceed for providing financial assistance to those in need this holiday season
 - i. The Chairperson called on Executive Secretary Bergeron to present this item. He provided background information on the previous support given to families in need for the holiday season. He informed the Committee that definitive direction and action needed to be given at this evening's meeting so that contact could be made with the organization to be assisted.
 - ii. Program Coordinator Manuel Cantu suggested that the Committee consider donating to the Little Lake City School District's (LLCSD) Family Resource Center to assist students with getting necessary items to the Washington, D.C. trip.
 - iii. After much discussion, Valerie Bojorquez made a motion that \$350 in financial support be given to the LLCSD Family Resource Center. The motion was seconded by Valerie Gamboa and passed unanimously.

9. NEW BUSINESS* - EXECUTIVE SECRETARY WAYNE B. BERGERON

- a. Determine YLC Representatives to lead the Pledge of Allegiance at the City Council Meeting on December 19, 2023.
 - i. Jilliana Casillas and Jaeleen Casillas will attend the City Council meeting to lead the Pledge of Allegiance at the December 19th meeting.
- b. Direction on Menu and Activities for the YLC Retreat on Green Valley Lake on January 12-15, 2024
 - i. Chairperson Jilliana Casillas called on the Executive Secretary to lead the discussion. He provided background information on what snacks, beverages, and menus have been on previous retreats. It was shared that on Friday night, the Committee traditionally stops at Neo's Pizza in Running Springs for dinner prior to arriving at the cabin. Committee members opted for a breakfast of pancakes, eggs, bacon, sausage, and hash browns on Saturday and Sunday. Suggestions of various snacks such as yogurts, fresh fruit, charcuterie items, chips, and cookies were provided. It was determined that Saturday's dinner was to be a pasta dish, but it was not decided if it would be spaghetti or chicken alfredo. Sunday evening's meal would be pot roast. The Committee decided to have this item on its December agenda for final consideration and decision.
- c. Planning for YLC Movie Night
 - i. Chairperson Jilliana Casillas called on the Executive Secretary to present this item. He explained that in place of a movie night, a movie would be shown at the Social Hall in Town Center Hall in the afternoon for members of The Club on Tuesday, December 19th. This would be done since the County of Los Angeles Department of Children & Family Services (DCFS) would be conducting a holiday party for foster children residing in the City and surrounding communities in the Teen Lounge that day. The YLC would help host an afternoon holiday movie in the Social Hall with food, snacks, beverages, and raffle prizes.

- ii. Chairperson Jilliana Casillas called on suggestions for holiday movies to be shown. The following movies were suggested and voted on: Elf, The Nightmare Before Christmas, The Grinch (live action movie), and Home Alone. Mr. Cantu shared that Parks & Recreation staff would be able to utilize items from the special one-day Grinchmas Camp the Saturday prior such as a back drop and maybe even having the Grinch be there to “hang out” with The Club members. The Committee decided on The Grinch to be shown. A flyer will be produced and posted in The Club and shared on social media.

10. DIVISION PROGRAM UPDATES

Executive Secretary Mr. Bergeron encouraged YLC members to read the Division Program updates. He informed the Committee about the upcoming holiday activities that the Department of Community Services would be hosting.

Mr. Cantu reminded the YLC that their participation in the City’s Tree Lighting Ceremony on Saturday, December 2nd is expected.

- a. Boxing
- b. Adult Sports
- c. Holiday Toy Drive Tournament
- d. Pee Wee Sports
- e. Youth Soccer (Fall)
- f. Youth Basketball & Hoopstars (Addition of AA Division)
- g. Youth Flag Football
- h. Middle School Sports Programs
- i. College Bound Program for Teens
- j. T.E.E.N.S., The Club, and Tech Tuesday Programs
- k. Contract Classes
- l. Day Camp (Fall and Grinchmas)
- m. Pumpkin Carving at Parks
- n. Family Fun Excursions
- o. Santa’s Home Visits
- p. Family Camp

11. LIBRARY SERVICES DIVISION PROGRAM UPDATES –LIBRARY SERVICES REPRESENTATIVE

None.

12. SUBCOMMITTEE REPORT

Nothing to report.

13. PRESENTATION

There was no presentation.

14. FUTURE AGENDA ITEMS

Executive Secretary informed the Committee that the item of the final decision on the YLC Retreat menu would be in the “Old Business” section of the December 2023 agenda and that an update on the donation to the LLCSD Family Resource Center would also be provided in December’s meeting.

No other items were suggested for future agenda items.

15. MEMBER COMMENTS

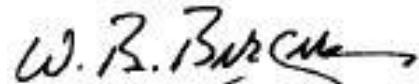
Program Coordinator Manuel Cantu informed the Committee that a former member of the YLC, Aracelia Espinoza, is now working with a non-profit organization that is looking to establish a teen/young adult advisory committee for a museum and would like to make a presentation early in 2024 to the Committee. He will work with Ms. Espinoza coordinate a presentation in February.

16. ADJOURNMENT

Chairperson Jilliana Casillas adjourned the meeting at 8:02 p.m.



Prepared By: Esmeralda Elise, Administrative Assistant II



Wayne B. Bergeron, Executive Secretary